Upcoming School Plan 2023-2024 - Cottonwood School

School Plan Approved

School Plan Approval Details

Submitted By:

John Hughes

Submit Date:

2023-05-30

Admin Reviewer:

Kira Bennett

Admin Review Date:

2023-05-23

LEA Reviewer:

Ryan Maughan

LEA Approval Date:

2023-05-30

Board Approval Date:

| Goal #1 | close |

| State Goal | close |

Cottonwood Elementary School will continue to focus on using data to drive and inform our instruction in regard to the Utah State Core Standards, specifically writing, reading comprehension, and vocabulary/phonics skills, thus increasing the number of students that are proficient by 20%.

Academic Area

close

- English/Language Arts

Measurements

close

Teachers will use baseline data from the previous year's RISE testing and data collected in the district's SIS Aspire to help determine student mastery in ELA at any given time. Acadience Reading data will form the baseline measurement for each student. These baseline measurements will be evaluated quarterly in meetings between the administrator, the teacher, and the leadership team. An accounting of each student's progress will be discussed and ideas/strategies will be shared during quarterly teaming meetings. Training opportunities funded through the Land Trust plan will be discussed, and information will be shared with the faculty and staff through written and in-person presentations. Our final measurement for this goal will be the 2024 RISE ELA tests for grades 3-5 and teacher/school/district/state level assessments for grades K-2.

Action Plan Steps and Expenditures

close

1. Retention of, and additional training and support for, our paraprofessionals. These paraprofessionals work with students in the classroom, in whole groups, and in small group pull-out sessions.
2. Purchasing resources to help with reading, writing, comprehension, and vocabulary. These resources will include writing journals and other ELA-related consumables as needed.
3. ELA training opportunities will be provided for faculty and staff, and information/best practices learned will be shared with the faculty and staff through written and in-person presentations in faculty, staff, and other meetings as needed.
4. Using district-approved ELA software, our teachers can monitor students' reading and writing understanding of the Utah Core Standards. Parents and students can access this information using our school grading software, Aspire.
5. Teachers will meet with the administrator and special education teachers each quarter to discuss each student's ELA progress and current proficiency level in their classroom.

Category	Description	Estimated Cost
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	Action Plan, Step #1 We will be retaining three classroom paraprofessionals: one @ 20 hours per week ($12,260), one @ 10 hours per week ($5,746), and one @ 8 hours per week ($5640) aide.	$23,646.00
Professional development requiring an overnight stay (travel, meals, hotel, registration, per-diem)	Action Plan, Step #3 This amount will be used to provide professional development to the faculty and staff at Cottonwood Elementary in the areas of reading and writing. This will include paying for training on-site, virtual training, or attending conferences/classes.	$2,000.00
Technology related supplies < $5,000 each - devices, computers, E-readers, flash drives, cables, monitor stands	Action Plan, Step #4 Technology Purchases of items which include Chromebooks, Kindles, or other tablets/devices that will allow students to access school software for learning.	$1,250.00
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	Action Plan, Step #2 Writing Journals for all Grades (K-5), ELA supplies (writing paper, pencils, binders, file folders, and similar).	$500.00
	Total:	$29,496.00

Category	Description	Estimated Cost
Software < $5,000	Action plan, Step #4 IXL ($500) Learning A-Z ($100), Lexia for Grades 4,5 ($1500)	$2,100.00
	Total:	$29,496.00

Digital Citizenship/Safety Principles Component close

No

Summary of Estimated Expenditures

Category	Estimated Cost (entered by the school)
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	$500.00
Professional development requiring an overnight stay (travel, meals, hotel, registration, per-diem)	$2,000.00
Software < $5,000	$2,100.00
Technology related supplies < $5,000 each - devices, computers, E-readers, flash drives, cables, monitor stands	$1,250.00
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	$23,646.00
Total:	$29,496.00

Funding Estimates – Please Update

Estimates	Totals	
Carry-over from 2021-2022	$6,861.00	
Distribution for 2022-2023	$25,806.63	
Total Available Funds for 2022-2023	$32,667.63	
Estimated Funds to be Spent in 2022-2023	$	
	28950	
Estimated Carry-over from 2022-2023	$3,717.63	

Estimates	Totals	
Estimated Distribution for 2023-2024	$29,092.10	
Total Available Funds for 2023-2024	$32,809.73	
Summary of Estimated Expenditures for 2023-2024	$29,496.00	
Estimated Carry-over to 2024-2025	$3,313.73	

The Estimated Distribution is subject to change if student enrollment counts change.

Estimated Carry-over

Please explain why the Estimated Carryover to 2024 - 2025 of $3313.73 is more than the 10 % of the Estimated Distribution for 2023 - 2024 of $29092.10.

We are carrying over due to a lack of training opportunities for my teachers and staff this year in the areas targeted in this plan. We will be ensuring the carryover and new allotment amounts are entirely spent in the next year. This also provides funding should the cost of paraprofessionals or plan-approved materials continue to rise, allowing us to amend our plan and increase funding to the needed area to avoid a negative balance.

Funding Changes

There are times when the planned expenditures in the goals of a plan are funded by the LEA, a grant, or another unanticipated funding source leaving additional School LAND Trust funds to implement the goals. How will the council spend the funds to implement the goals in this plan?

Goal #1: An increase in our distribution of funds would be used to provide additional ELA training for our faculty/staff, textbooks, curriculum, devices (Chromebooks/Kindles), or software that directly supports our goal. We would also consider adding additional paraprofessionals to help with remediation and teacher support in our ELA programming.

Publicity

- Other: Please explain.
- School website

Explanation for other publicity option:

Social Media Streams

Council Plan Approvals

Number Approved	Number Not Approved	Number Absent	Vote Date
5	0	1	2023-03-08

Comments

Date	Name	Comment
2023-05-23	Kira Bennett	Goal is for reading, writing, and vocabulary. Academic Areas do not align with goal. Please remove Fine Arts, Health, Mathematics, and Science from the list. If these areas will be used to teach reading, writing, and vocab, or these will be included in those subject areas, please make the connection in the action steps section. If the goal is meant to be inclusive of all subjects, it needs to be rewritten to clearly define the focus.
2023-05-23	Kira Bennett	"Purchasing resources to help with reading, comprehension, music/art, or other identified priorities and academic areas. These resources will include but are not limited to, writing journals and other consumables as needed." Please connect music/art to goal. Other identified priorities and academic areas must go through SCC, Board, LEA, and SCT review process. Please remove this part and submit an amendment if other needs are identified.
2023-05-23	Kira Bennett	"Funding will be provided based on submitted proposals. This will allow the administrator to ensure training supports the goals of the Land Trust Plan." Funding must go through SCC, Board, LEA, and SCT review process. Please indicate an Amendment will be submitted for any requests.
2023-05-23	Kira Bennett	Please remove all instances of "not limited to" through the plan. SLT funds are limited to what it is approve through SCC, Board, LEA, and SCT. If additional needs or expenditures are identified, it must be submitted through an Amendment and go through full approval process prior to funds being spent.
2023-05-23	Kira Bennett	In Funding changes section, any expenditures would have to support an existing goal. If implementing Funding Changes section, and a planned expenditure would not support an existing goal, please submit an amendment with the new goal, academic area, measurement and action steps outlined prior to funds being spent. It is advised to submit an Amendment for any vague expenditure plans such as "materials."
2023-05-29	John Hughes	I have updated and altered the plan to ensure all steps and funding directly support our plan goal.