

## **Cottonwood Elementary Title 1 Parent/Family Engagement Policy**

Cottonwood Elementary believes that parents and families play an integral role in assisting their child's education and we strongly encourage them to be actively engaged in school and classroom activities.

### **Goals:**

The goals of our parent/family engagement policy: increased parent/family participation in the program, increased parent/family engagement at home, and increased awareness of educational practices. The overall end result of this effort being increased student achievement.

### **Annual Title 1 Meeting**

Cottonwood Elementary will hold its annual Title 1 meeting at Back-To-School Night. At this meeting, parents and families will receive information about the Title 1 program and our school's participation, including the rights of parents and families to be engaged. Items to be discussed include:

- Services provided by Title 1, including a description of the program and how our school qualifies.
- The ways in which parents and families will be informed in a timely manner of their child's participation in the program and services their child will be receiving.
- Parent/family engagement activities and ways in which the school will inform parents and families of these activities.
- Information on the state's academic content and standards to monitor their child's progress.

### **Planning And Input**

Parents and families will be given the opportunity to plan, review and improve our Parent/Family Engagement Policy, School-Parent-Family Learning Compact, and targeted assistance Title 1 Plan through our School Community Council. The council will review these items and give approval.

### **Parent/Family Activities**

Parent and family activities will be held at different times throughout the day or with extended duration to meet the needs of parents and families. Parents and families will be informed of activities through our weekly bulletin, Facebook, school website, school marquee, and automated phone messages from our principal. We will also ensure that information related to school programs, policies, meetings and other activities is sent to the parents and families in a language they can understand.

We encourage parent and family engagement through our Parent Teacher Organization (PTO). Through participation in PTO, parents and families have the opportunity to become engaged in organizing activities that promote a safe and positive learning environment and to unite parents, families, teachers and students in creating a successful school year.

The Title 1 staff will provide materials and training to help parents and families work with their children to improve achievement in reading and math.

### **Parent/Family Meetings**

Parent and family meetings will be scheduled with flexible hours to meet the needs of parents and families.

Because we are a targeted assistance Title 1 school, parents and families of identified students will also be informed of their child's progress in a timely manner through conferences, progress reports, report cards, phone calls, and notes sent home. Information sent home will be in a language and form that parents and families can understand.

In order to improve academic achievement, parents and families will be instructed about state core standards, the forms of academic assessments, how to monitor student progress, and proficiency levels students are expected to meet at Back-To-School Night and Student-Parent-Family-Teacher Conferences.

Parents and families will be given the opportunity to meet with teachers and staff at Student-Parent-Family-Teacher Conferences to formulate suggestions and participate in decisions relating to the education of their child. If requested, parents and families may set up additional meetings to discuss the academic progress of their child.

For more information on this policy, please contact Mrs. Stephanie Roper in the Title 1 room. Parents and families are also welcome to give input at the office, or to the administrator.